Web Program Browsing System (Confit) Exhibitor Information Editing Procedures

Japan Geoscience Union

1. Introduction to exhibitors

1.1. Contents

• Registration and editing of exhibitor information and exhibit contents

1.2. Entry Method

You can register your company's exhibitor information by logging in with the exhibitor account (login ID and password) provided by the organizer.

1.3. Recommended Environment

We recommend using Google Chrome, Firefox, and Safari to edit Confit Web. Please note that Internet Explorer cannot be used for editing.

1.4. Screen Image

On the exhibitor page, you can post your company logo, exhibitor information, and exhibit contents.



[Counter8] Atlas Co., Ltd.



* We aim to contribute to society by supporting scholarly communication and academic research through our information technology.

* We aim to provide our customers with advanced systems and services with high value based on our achievements and experience on academic industry.

* We aim to be a dependable company for our customers with our scrupulous support.

* We aim to be a company where all the employees are proud of their job and lead fulfilling lives.

Address	101-0051 2-4-63 Daiwazinboutyou Bld.2F, Kandajimbocho, Chiyoda- ku, Tokyo, 101-0051, Japan
Tel	03-5211-6140
Fax	03-5211-3140
Web site, SNS	http://www.atlas.jp/english.html

Fig. 1 Display example of the Web program browsing system (Confit)

2. How to Login

To register your exhibitor information, you need to log in to the Web Program Browsing System.

Please access the following URL and log in from "Exhibitors, click here". Please enter the login ID and password provided by the organizer.

URL for login: https://confit.atlas.jp/jpgu2021exhibition

login	→ <u>Click here for Exhibitor Log In</u>				
Login ID *					
Password *					
□ Keep me logged in					
You need to agree to the Terms of Service. Please log in to check the Terms of Service. <u>Terms of Service</u>					
Log In					
[Forgot your passy	vord?]				



Exhibition Management System for

Exhibitors

For exhibitors of Japan Geoscience Union Meeting 2021, please log in to update your exhibition information.

Log In				
Login ID * *Distributed Login ID				
Password * *Distributed password				
□ Keep me logged in				
You need to agree to the Terms of Service. Please log in to check the Terms of Service. [<u>Terms of Service</u>]				
Log In				
[Forgot your password?]				

3. Exhibitor "My Page"

When you are logged in, the information you submitted is registered and displayed.

Cor	nfit	
TOP > Exhibitor information	ation	
General information	Exhibitors' information	Search for exhibitors
Announcements (1)	> If the second	Search by exhibitors' name
Program		Search
Timetable	> <u>Edit</u>	
Sessions	> Janan Geoscience Union	
Search for presentations		
Exhibition		
Exhibitors	> Japan Geoscience Union Meeting 2021	
Search for exhibitors	> On-site : MAY 30 - JUNE 1, 2021	
My booth	Online : JUNE 3 - JUNE 6, 2021 On-site at YOKOHAMA & Online all over the WORLD	
Exhibitor information	> For a Borderless World of Geoscience	
Email settings		
Password settings		
	Japan Geoscience Union 2021	
	JpGU2021 will be held for the first time as a hybrid format (online and on-site). We have received about 220 session proposals on various topics related to Earth and	

In your exhibitor account, you can edit the following items displayed in "My Booth" in the left menu.

- 1 Exhibitor Information
- 2 E-mail address
- ③ Password

3.1. Editing Exhibitor Information

To edit the exhibitor information and exhibit contents, please click the "Edit" button.



3.1.1. Items Available for Editing

The items that can be edited are listed in the table below. After editing, click the "Save" button to

save the file.

No.	Item	Description	Remarks
1	Logo Image URL	Allows you to display a logo image.	
		Register the URL of the logo image.	
2	Exhibit contents	Register your exhibit contents.	
	(Japanese)(English)	This editor is displayed just like the actual	
		page layout and can be easily edited.	
3	Postal Code	Postal Code	
4	Address details	Register the address for the Japanese and	
	(Japanese)(English)	English screens, respectively.	
5	Tel	Phone number	
6	Fax	Fax number	
7	Department (Japanese)	Register the department only if you want to	
	(English)	add it.	
8	URL1(Japanese)(English)	Register the URL of the website.	
9	URL2(Japanese)(English)		
10	Twitter	Register the URL if you want to post your	(Entry example)
		Twitter account.	https://twitter.com/xxxxxx
11	Facebook	If you want to post your Facebook page,	(Entry example)
		register the URL.	https://www.facebook.com/xxx
			xxxxx

3.1.2. Detailed Description

(1) Logo image URL

If your company has a logo image on its website, you can post it on the exhibitor page. How to obtain the logo image URL

- (1) Right-click on the logo image.
- (2) Click on "Copy Image URL".

Note: Links from Google Drive, One Drive, Dropbox, etc. are not valid, but link information for images saved in a folder that is a web server can be displayed.

Please enter the URL of your logo image.

Edit Exhibitors

The content you set here will be shown in exhibitors' information page.

Exhibitors Name		
(in Japanese) Japan Geoscience Union		
(in English) Japan Geoscience Union		
Logo image URL		

The logo image is now displayed.



(2)

JpGU2021 will be held for the first time as a hybrid format (online and on-site). We have received about 220 session proposals on various topics related to Earth and

Exhibit Contents

In the Exhibit Contents text area, you can insert images, paste links, and decorate text.

(in English)

Source	•	BI	<u>U</u> S	X ₂ X ² <u>I</u>	
1					
•					
body div					

No.	symbol	button name	short description
1	Source	Source	Displays in HTML source.
2		Image	Inserts an image.
3	8	Link	Set a link to the selected text.
4	В	Bold	Decorate the selected text with bold text.
5	I	Italic	Decorate the selected text with italic.
6	U	Underline	Decorate the selected text with an underline.
7	S	Strikethrough	Decorate the selected text with a strikethrough.
8	×₂	Subscript	Decorate the selected text as subscript.
9	ײ	Superscript	Decorates the selected text as superscript.
10	<u>I</u> ×	Character	Removes the decoration of the selected character.
11	<u>A</u> -	Remove Text Decoration	Changes the color of the selected text.
12		Horizontal Line	Add a ruled line.
13	٩	IFrame	Embed a page from another site.

The functions of the tool buttons are shown in the table below.

Note on how to insert a video:

From IFrame: https://www.youtube.com/embed/XXXX

Insert the "XXXX" part of the youtube share link into XXXX (https://youtu.be/XXXX).

There is no embed/ in the normal link. Be sure to check when you insert it.

3.1.3. Tag Settings

To enter the following tags, switch the input screen to "Source" and set the tags.

Setting Tag (1) (Download documents and pamphlets)

Download the material.



The wording of "Download the document" is an example. You can modify it.

Setting tag 2 (Seminar Zoom URL)

Zoom



The wording of "Zoom" is an example. You can modify it.

Setting tags and others

· Email address

E-mail: Email address

· Company URL

click here

3.1.4 Reflecting data

When you save the edited data, it will be automatically reflected in the public page.

3.1.5 Change E-mail Address

You can change your e-mail address.

Enter your new email address and click the "Send" button. A confirmation e-mail will be sent to you after you change your e-mail address. Click on the link to confirm your email address in the email, and your new email address will be registered in the system.

Email				
Please enter a valid email address.				
Email*				
	Send			

3.1.6 Change Password

You can change your password.

Enter at least 8 characters of alphanumeric characters in the Password/Password (Confirmation) fields, and click the "Update" button. The new password will be registered in the system.

Password

Please change your password.

Password* Please input using numbers and letters, more than 8 characters. Confirm Password* Please enter again for confirmation. Update

3.2 Notes on dual language support

If you are entering information in both English and Japanese, please make sure to update both. If you modify only one language, only the modified language will be reflected.