



Japan Geoscience Union

**JpGU-AGU Joint Meeting 2026 (24 – 29 May)**

**Meeting Manual**

**Ver.1 11 May 2026**

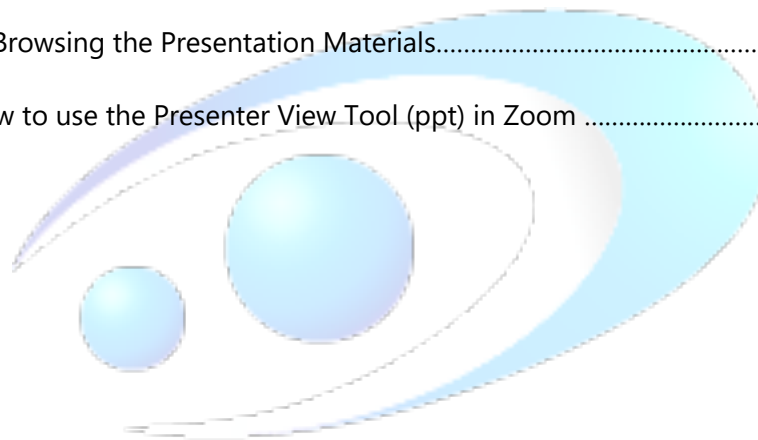
**Created by Meeting Organizing Committee**



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**J**apan  
Geoscience  
Union  
Earth, Planetary, and Space Sciences

# 1. Preamble

- JpGU-AGU Joint Meeting 2026 will be held in a hybrid format, combining on-site (Makuhari Messe, Chiba Prefecture) and online, on the dates listed below.

**(Su) 24 – (F) 29 May 2026**

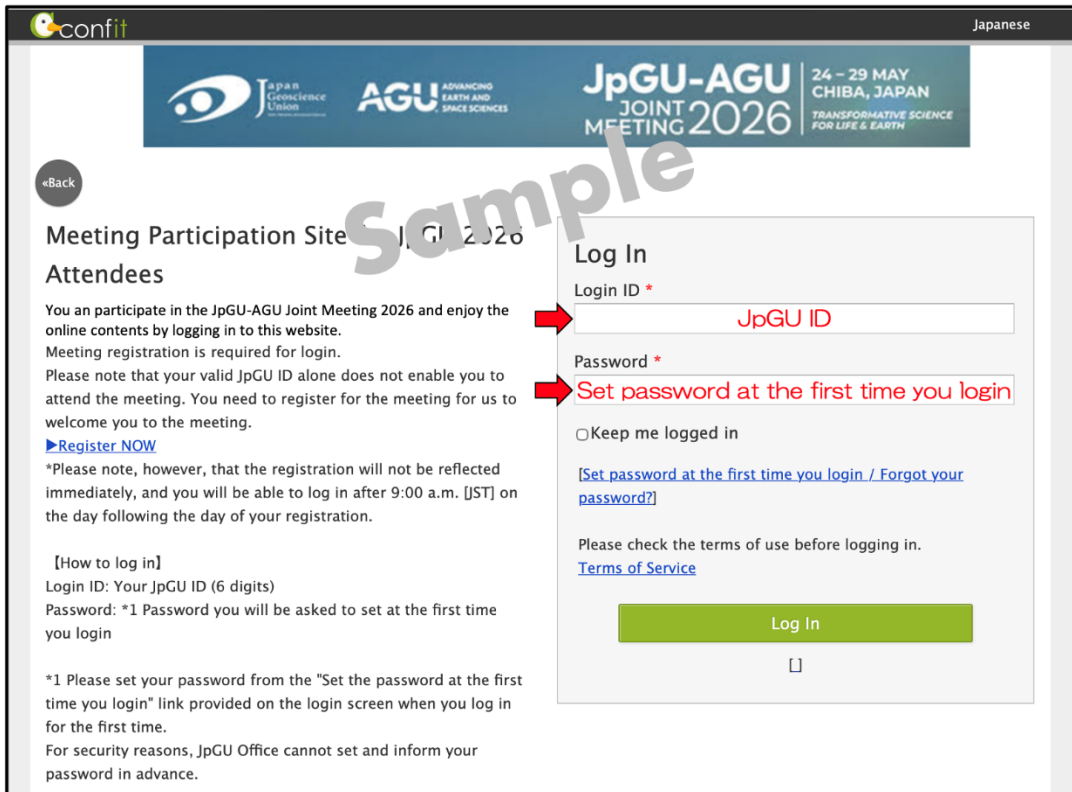
The oral sessions will be conducted both on-site and online via a web conferencing service, Zoom, which will be used to broadcast from the local oral session sites. In addition, on-site poster sessions will also be held.

- If you are attending on-site, please make sure to complete your meeting registration and bring the e-ticket (issued from 15 May) issued in advance before your visit. e-tickets should be displayed on paper, smartphone, PC, etc. Please make sure to carry the Meeting Pass (entry ID) issued at the venue entrance with you thereafter on the following days. Please note that there will be no on-site registration for the meeting. Please check the website ([https://www.jpгу.org/meeting\\_e2026/service.php#general\\_info](https://www.jpгу.org/meeting_e2026/service.php#general_info)) for ticketing hours.
- There is no assistance desk at the local venue.
- Online participants should register for the meeting well in advance and make sure they can log in to the Meeting Participation Site (Confit, Figs.1 and 2). When you log in for the first time, please set a password from "Set password for the first time you login" and log in together with your JpGU ID.
- Matching flags to indicate "Onsite poster presentation", "Date: I'll be in-person", "Date: I'll be online", etc., can be set in Confit ("4-B. My Profile and Account Settings") can be useful.
- Notices to participants from session conveners such as presentation cancellations, change of presenter etc., will be posted on website as below (reflecting conveners' spreadsheet inputs).

[https://www.jpгу.org/meeting\\_e2026/program.php](https://www.jpгу.org/meeting_e2026/program.php)



Fig. 1: Access to Confit (Meeting Participation Site) from the JpGU-AGU Joint Meeting 2026 site



confit Japanese

Japan Geoscience Union AGU ADVANCING EARTH AND SPACE SCIENCES JpGU-AGU JOINT MEETING 2026 24 - 29 MAY CHIBA, JAPAN TRANSFORMATIVE SCIENCE FOR LIFE & EARTH

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### Meeting Participation Site | JpGU 2026 Attendees

You can participate in the JpGU-AGU Joint Meeting 2026 and enjoy the online contents by logging in to this website. Meeting registration is required for login. Please note that your valid JpGU ID alone does not enable you to attend the meeting. You need to register for the meeting for us to welcome you to the meeting.

[▶Register NOW](#)

\*Please note, however, that the registration will not be reflected immediately, and you will be able to log in after 9:00 a.m. [JST] on the day following the day of your registration.

**[How to log in]**  
 Login ID: Your JpGU ID (6 digits)  
 Password: \*1 Password you will be asked to set at the first time you login

\*1 Please set your password from the "Set the password at the first time you login" link provided on the login screen when you log in for the first time.  
 For security reasons, JpGU Office cannot set and inform your password in advance.

#### Log In

Login ID \*

Password \*

Keep me logged in

[\[Set password at the first time you login / Forgot your password?\]](#)

Please check the terms of use before logging in.  
[Terms of Service](#)

Fig. 2: Confit log in page (sample)

## 2. Oral presentations

### ● For presenters

- Zoom will be used to broadcast the on-site oral presentation sessions. For oral presentations, presentations can be made on-site or online via Zoom webcast to allow for presentations and participations in both ways.
- In principle, each presentation will last for 15 minutes (including Q&A), but please finish early to allow time for presenter changeover time.
- Presentation materials such as pre-recorded videos may be played during the session (regardless of who or how they are operated). It is recommended that a video recording be made and uploaded to the Confit as an "On-demand video" or "additional material". By doing so, the chairperson can select the relevant material during the session and play/stream the video, without extra work to collect files from the presenter.
- Please contact the conveners/chairperson of your session in advance using the session mailing list<sup>1</sup> whether you plan to present on-site or online.
- If you are unable to participate in the meeting due to unavoidable circumstances, please contact the conveners using the session mailing list. The JpGU office will not be able to resolve this matter.
- On-demand videos and additional materials can be uploaded separately from your oral presentation on-site or online. Please refer to the "Uploading presentation materials: Manual" ([https://www.jpгу.org/meeting\\_e2026/files/uploading\\_manual\\_e.pdf](https://www.jpгу.org/meeting_e2026/files/uploading_manual_e.pdf)) for instructions on how to upload materials.
- **On-site**
  - **【Principle】** Please give your presentation using a PC (Windows 11) provided in each presentation room. Please prepare your presentation materials in PowerPoint or pdf format and bring them on a USB (There will be no upload system for on-site oral presentation material).
  - You can present on your own PC if it has HDMI connectivity. Even then, we recommend that you bring your presentation files on a USB in case of problems.
  - The online broadcast of presentation materials will be handled by the site staff, so there is no need to log in to Confit or share your Zoom screen.
  - Before the session begins, please confirm that the projection of the presentation materials is in good order at the presentation venue.

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<sup>1</sup> Session mailing list with session conveners, chairpersons, and presenters:  
jpgu-agu2026\_[Session ID(lower-case letters • without a hyphen)]@jpgu.org  
(ex: For U-01 session, jpgu-agu2026\_u01@jpgu.org)

- 
- If your presentation material includes audio, please set your PC's speakers to "Roland UVC-01."
  - If you're using a Mac, you can view the content in full-screen mode by setting your display to "Mirroring."
  - Please keep your presentation on time.

➤ **Online**

- Please register for the meeting well in advance and make sure you can log in to the Confit.
- Zoom meetings will be open 15 minutes before the session start time for AM1 and PM1. Zoom will be closed during lunch time and at the end of each day's session.
- After logging in to Confit, please enter the online oral presentation room (Zoom) from "Timetable" (Fig. 3).
- The name displayed on Zoom should indicate your "Name (Affiliation)".
- When it is your turn to present, please unmute, start video (optional) and screen sharing.
- If presenter view is used ("Reference" at the end of this manual), the time required to set it up may be included in the presentation time.
- Please keep your presentation on time.
- When you have finished the presentation, please turn off microphone and stop video/screen sharing.
- Confit has a Zoom-practice space (Fig. 4), which can be used for preliminary review of microphone, video and screen sharing (Fig. 5).
  - ※ Please take into account that delays may occur depending on the network environment.
  - ※ If some connection problems occur, please deal with them flexibly and also note that your presentation may be postponed or other measures may be taken.
  - ※ If your presentation has to be canceled due to a connection problem, please consider uploading additional materials to your own presentation space on Confit.

- **For Audience**

➤ **Attendance in On-site Session Room**

- To prevent acoustic feedback, please refrain from connecting to Zoom unnecessarily.
- During the Q&A session, please move to and stand by at the microphone located in the room to be called by the chairperson, then turn on the microphone, and state your name and affiliation before asking question. Please

turn off the microphone when you have finished your turn.

➤ **Online participants**

- Please register for the meeting well in advance and make sure you can log in to the Confit.
- Zoom meetings will be open 15 minutes before the session start time for AM1 and PM1. Zoom will be closed during lunch time and at the end of each day's session.
- After logging in to Confit, please enter the online oral presentation room (Zoom) from "Timetable" (Fig. 3).
- The name displayed on Zoom should indicate "Name (Affiliation)".
- Q&A session should be moderated by the chairperson. You may be asked to use the "Raise Hand" button or chat.
- If you are called by the chairperson and allowed to speak, please Unmute, Start Video (optional), and state your name and affiliation before asking questions.
- When you have finished your turn, please Mute, Stop Video, and Lower Hand.
- To ensure that everyone on-site and online can participate, please refrain from discussing in the Zoom chat after each presentation. Please make use of private message function and comment function of Confit (Figs. 7, 8).

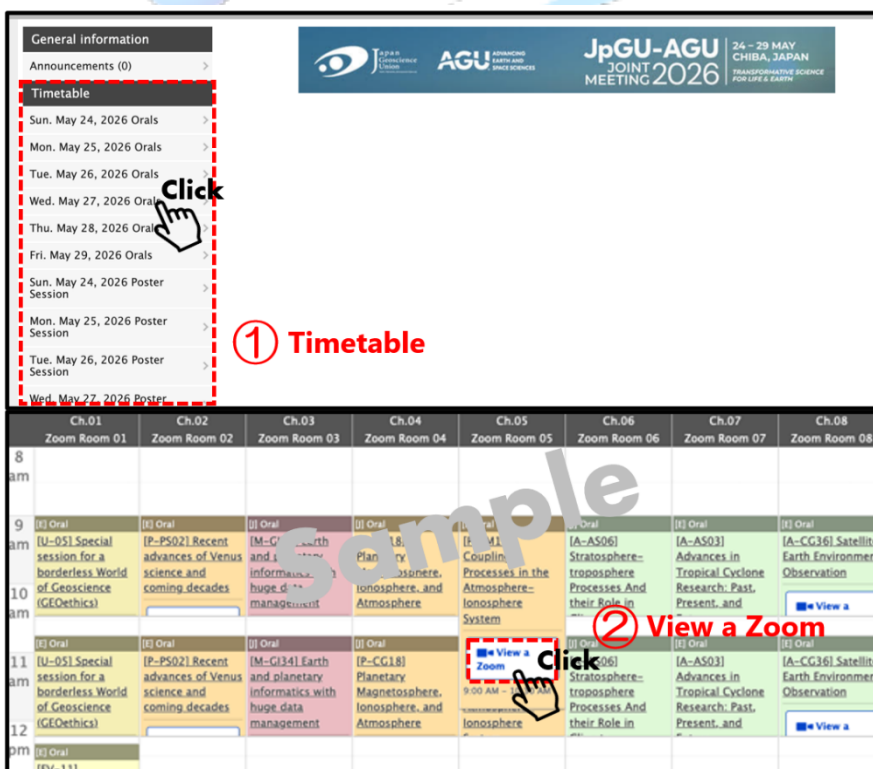


Fig. 3: Entering the online oral presentation room



Fig. 4: Zoom Practice Space



Fig. 5: Zoom meeting functions (Update to the latest version of Zoom)

### 3. Poster presentations

#### ● For presenters

##### ➤ **[Required] Upload poster presentation materials**

- **Contributors must upload poster materials in their own presentation space on the Confit (Poster presentations will not be considered complete if presented on-site only).** e-poster, On-demand video, and additional material can be uploaded. One or more of these will be combined to form the poster presentation material. **However, please note that if you upload only additional materials, we may not be able to issue a certificate of presentation.** Please upload e-posters and on-demand videos whenever possible.
- Please refer to the "Uploading presentation materials: Manual" ([https://www.jpгу.org/meeting\\_e2026/files/uploading\\_manual\\_e.pdf](https://www.jpгу.org/meeting_e2026/files/uploading_manual_e.pdf)) for instructions on how to upload materials.

##### ➤ **[Optional] On-site poster presentation**

- Participants who will be presenting posters on-site are requested to display their posters at the on-site venue and make their presentations (The core time will be in PM3 (17:15-19:00)). There will be no online broadcast.
- Matching flags are useful to indicate "Date: I'll be in-person", "Onsite poster presentation", etc., can be set in Confit ("4-B. My Profile and Account Settings").
- Poster board size is 180 cm (W) x 90 cm (H) (landscape shape).
- Only on-site posters will be reviewed for poster presentations entered for the Outstanding Student Presentation Award. Please note that presentations without on-site poster presentations will NOT be reviewed for OSPA even if an e-poster has been uploaded.
- The Meeting Organizing Committee is planning to provide an on-site poster display service for those poster presenters who are unable to attend on-site. For on-site poster display service, please send printed posters to the on-site venue (shipping costs are the responsibility of the customer). Please check the following URL site for details.

[https://www.jpгу.org/meeting\\_e2026/for\\_presenter.php#posting\\_service](https://www.jpгу.org/meeting_e2026/for_presenter.php#posting_service)

#### ● For Audience

- Matching flags to indicate "Onsite poster presentation", "Date: I'll be in-person", "Date: I'll be online", etc., can be set in Confit ("4-B. My Profile and Account Settings"). Please use this flag to search for onsite poster presentation.
- Poster presentation materials are uploaded to Confit. Please see "4-C. Browsing the Presentation Materials" for how to view them.

## 4. Confit (Meeting Participation Site)

### 4-A. Functions of the Confit

- **Search for Participants**

You can search for meeting participants by their names, affiliation, exhibitor names, presentation titles, keywords, or matching flag (Fig. 6). Please refer to "4-B. My Profile and Account Settings" to set your own matching flag.

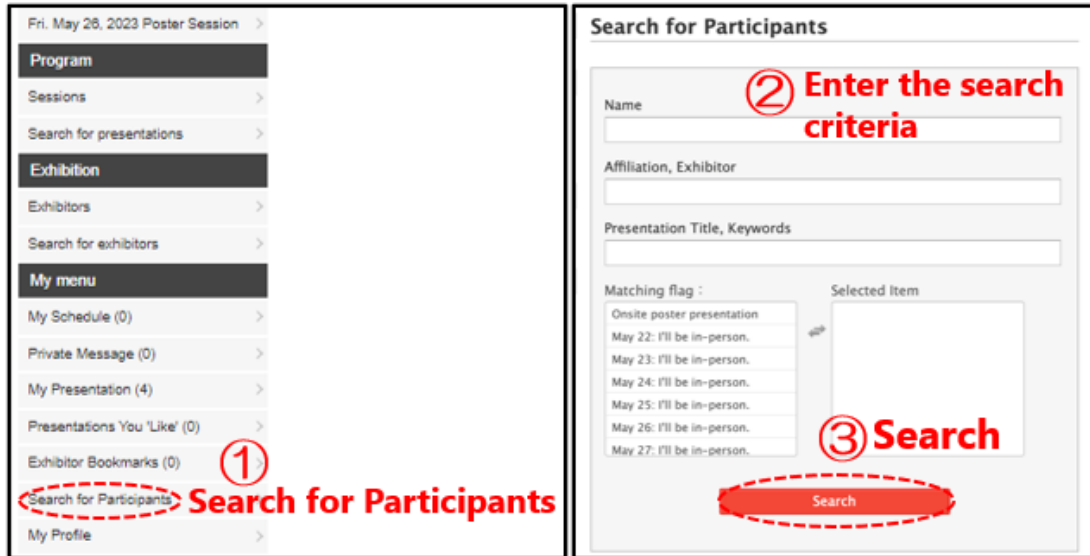


Fig. 6: Search for Participants

- **Private Message**

You can send private messages to participant (Fig. 7). You can check your private messages you received/sent from "Private Messages" in "My menu" (Fig. 8). Please refer to "4-B. My Profile and Account Settings" for more details.

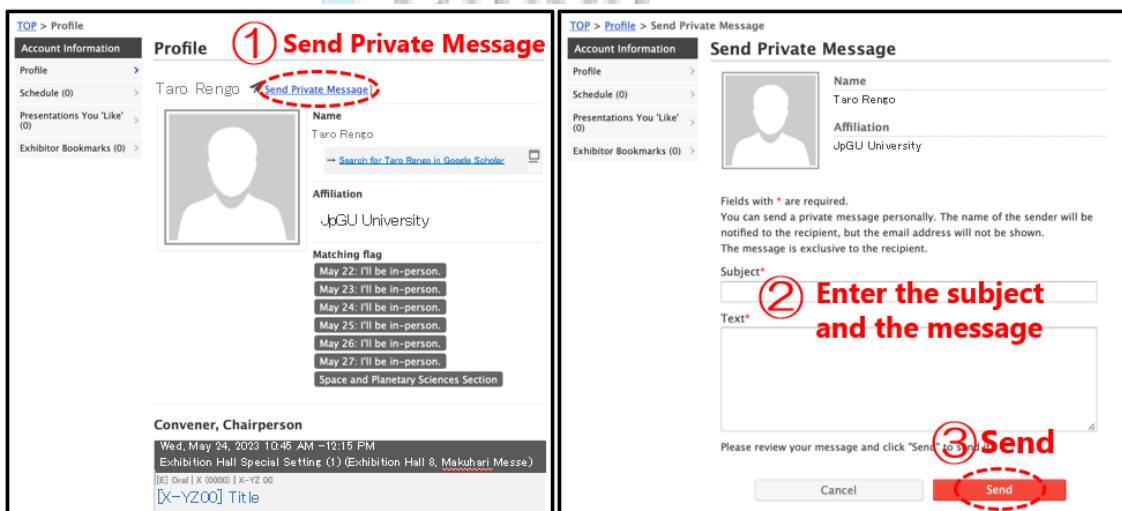


Fig. 7: Profile and Send Private Message



Fig. 8: Accessing your own "Private Messages" sent and received

### ● My Schedule

Sessions and presentations can be registered in "My Schedule" (Fig. 9). You can also check those who have registered their own presentations in My Schedule and have set their schedule to "Share" (\*).

- \* You can set Sharing configuration at the first time log in to Confit (Fig. 10). Please refer to "4-B. My Profile and Account Settings" how to set up after log in.

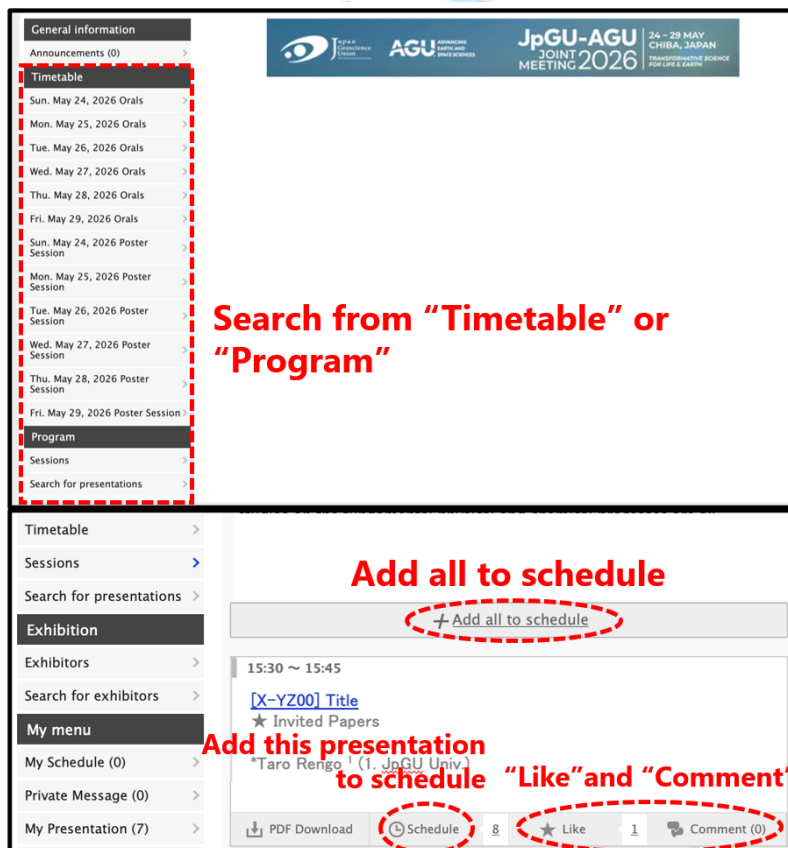


Fig. 9: Search for sessions and presentations and register to My Schedule

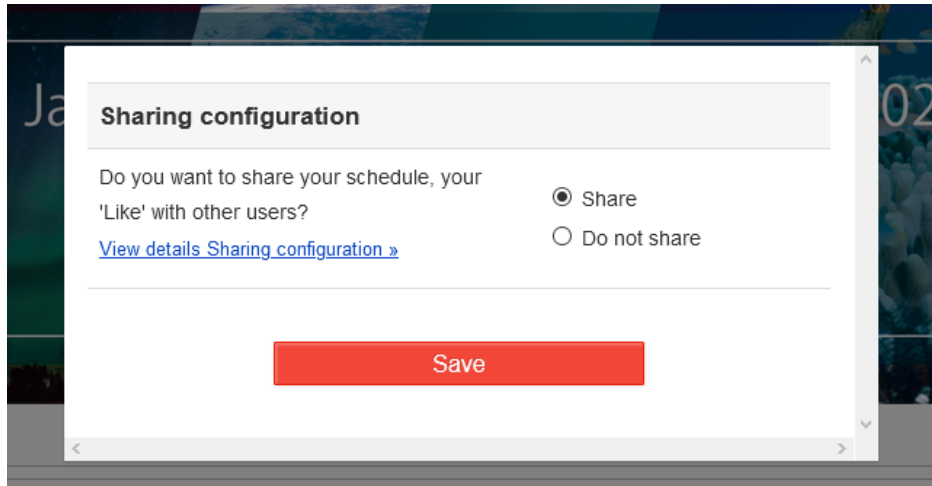


Fig. 10: Sharing Configuration at the first time log in to Confit

- **"Like" and "Comment"**

You can "Like" or leave a "Comment" for each presentation (Fig. 9). All participants can see the names of those who have "Liked" if the "Share" setting is on (\*), and those who have left comments.

\* You can set Sharing configuration at the first time log in to Confit (Fig. 10). You can change "Share" setting in the "Account Settings" page. For details, please refer to "4-B. My Profile and Account Settings".

※ All participants can view the comments. The presenters can optionally select mail notification of comments. Please refer to "4-B. My Profile and Account Settings" for the "Share" setting.

※ The comments will not be updated unless you press the "Get latest comments" button, but please avoid hitting the button repeatedly, which may cause server overload.

## 4-B. My Profile and Account Settings

### ● My Profile

Please go to "My menu/My Profile". Click "Edit" in the upper right corner to display the edit screen (Fig. 11).

- In addition to your name and affiliation, you can include your introduction or social media information. Once a Profile Picture is set, it cannot be "deleted". It is possible to "change" it.
- Matching flags to indicate "Section", "OSPA Entry Presentation", "Job Seeking", etc. can be set in Matching flag field. Also, other useful matching flags; "Onsite poster presentation", "Date: I'll be in-person", "Date: I'll be online", etc., can be set ("4-B. My Profile and Account Settings").

### ● Account Settings

Please go to "My menu/My Profile". Click "Edit" in the upper right corner of the "My Profile" page to display the edit screen. You can set the following settings from "Account Settings" in the left column (Fig. 11).

- **Sharing configuration:**  
You can select "Share" or "Do not share" of "Schedule Sharing", "Sharing 'Like' ", "Sharing Exhibitor Bookmarks", "Post a comment".
- **Email notifications when receiving comments:**  
You can set "ON" or "OFF" of e-mail notification when you receive comments on your presentation.
- **Private Message configuration:**  
Activate or inactivate Private Message.

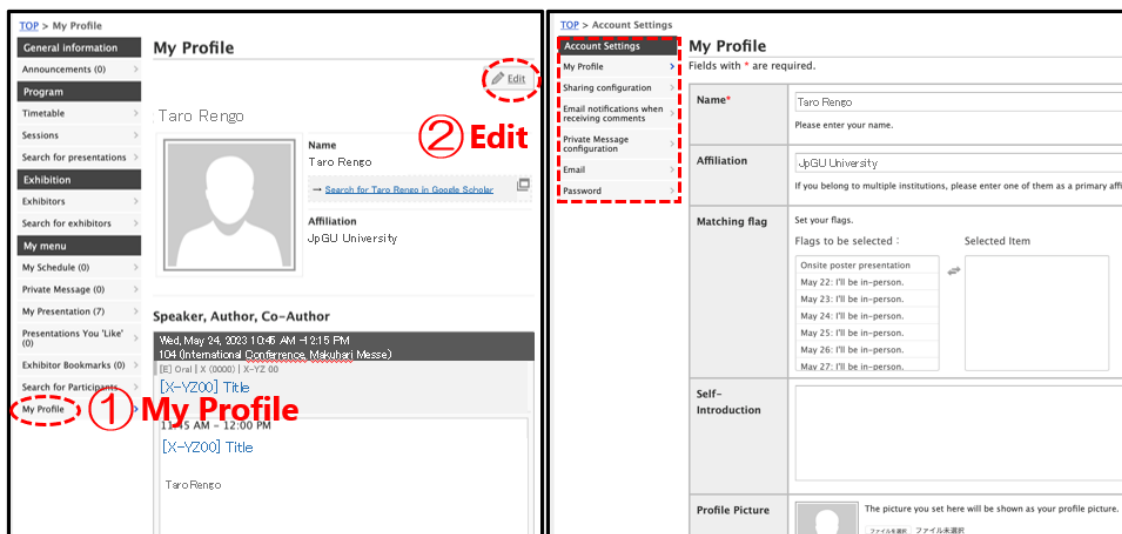


Fig. 11: My Profile and Account Settings

#### 4-C. Browsing the presentation materials

e-posters and on-demand videos are available on Presentation Information page (Fig. 12). Additional (Supplemental) materials are available on session page (Fig. 13).



Fig. 12: Access e-poster and on-demand video from presentation page

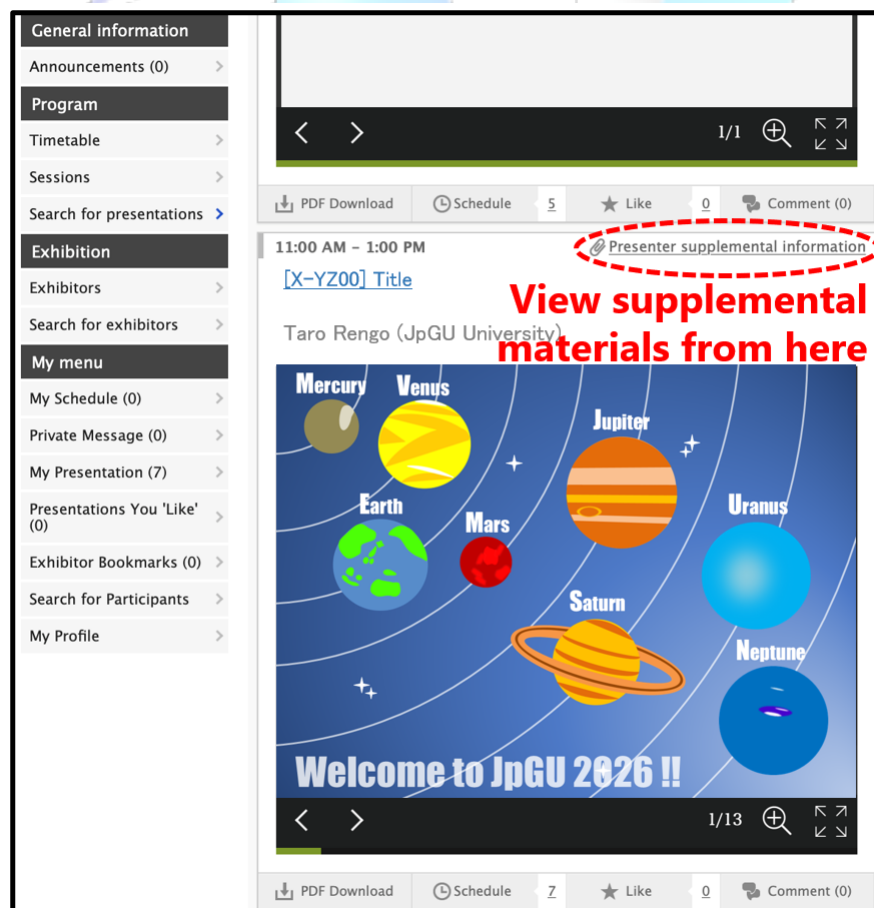



Fig. 13: Access additional/supplemental materials from session information page

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## Reference: How to use the Presenter View Tool (ppt) in Zoom

When using Zoom for screen sharing, here is how to display the presenter's view tool only on your side and a slideshow on the other audience side. See also Fig. 5: Zoom meeting functions.

### Common to Windows and Mac

- ① Minimize Zoom screen
- ② Open your presentation material (ppt), Start Slide Show
- ③ Restore the Zoom screen to its original size
- ④ "Screen Share"
- ⑤ Select your presentation slide and "Share"
- ⑥ Right click + "View Presentation tool" (Windows)  
[control] + left click, and "Use Presenter view" (Mac)  
or  
click  (lower left) and "Use Presenter view"

