

# JpGU Meetings and Events Code of Conduct

JpGU ( Japan Geoscience Union)

The following JpGU Meetings and Events Code of Conduct (Code of Conduct) is established to ensure all participants can take part in JpGU events in a safe and secure environment.

This Code of Conduct applies to all events with JpGU as the main organizer including all events connected with a JpGU meeting or event, whether in public or private facilities.

## **Expected Behavior**

- Treat all attendees and organizers of the meeting with respect.
- Do not discriminate or exclude any person on the grounds of race, gender, religion, age or disability and be mindful of the need for intercultural understanding
- Identify yourself and your correct affiliation when registering for the meeting or when asked to do so by meeting staff, convenors etc.
- Observe the rules for copying and using materials and presentations as set out in JpGU's Guidelines for Handling Presentation Materials at JpGU Meetings\*1.
- The rules and policies of the meeting should be adhered to at the main venue site, JpGU contracted facilities, associated online platforms, and any other associated venues.
- Work together to maintain an inclusive respectful meeting; including raising issues if participants or organisers do not follow these guidelines.

\*1: Guidelines for Handling Presentation Materials at JpGU Meetings

[https://www.jpгу.org/meeting\\_e2025/rule/pre\\_material\\_policy.html](https://www.jpгу.org/meeting_e2025/rule/pre_material_policy.html)

Any significant or repeated infringement of the above code of expected behavior may result in action being taken to have the offending person removed from the venue or from an online meeting. Depending on the nature of the disruptive behavior, the person may also be banned from participating in future JpGU meetings or face other sanctions.

## **Examples of unacceptable behavior**

- Harassing, discriminating against, threatening or otherwise behaving inappropriately towards others at the JpGU meeting whether in person or online including social networking sites
- Unreasonable behavior whether verbally or in writing with respect to any party involved in the meeting (e.g. participants, speakers, volunteers, staff, part-time workers, exhibitors, secretariat, etc.). Such unreasonable behavior includes discriminating on the basis of race, gender, sexual orientation, religion, age, disability or other characteristics.
- Differences in opinion regarding research results should be expressed without personal attacks or insults.
- Threats or stalking either in-person or online
- Deliberate disruption of the meeting including interfering with the participation of other attendees
- Criminal behaviour
- Failure to cooperate with the smooth running of the meeting.
- Physical or verbal aggression.
- Using social networking or other media to target the personal activities of participants in a way that could damage their privacy or professional status or constitute slander or defamation.
- Acts of copyright infringement, such as making copies of presentation materials without the presenter's permission, as indicated in the Guidelines for Handling Presentation Materials at JpGU Meetings (\*1).

## **Reporting problematic behavior and consequences**

- Any person whose behavior is problematic must desist as soon as they are informed of the issue.
- The JpGU Secretariat and the meeting committee may take necessary action, such as removing the offending person from the meeting venue immediately without warning or refund of the registration fee\*. (\*The decision regarding this matter will be made by the JpGU leadership in consultation with their legal advisors).
- In the event of a breach of the JpGU Meetings and Events Code of Conduct, the JpGU Secretariat and the meeting committee have both the authority and responsibility to take the necessary action to ensure the safety of the meeting participants and to prevent further problems from occurring.
- The JpGU can prohibit the offending person from participating in future meetings. Where necessary an investigative Subcommittee of the JpGU Ethics committee will recommend other appropriate sanctions including revoking the membership of the offending person.
- Other issues are covered in the JpGU Scientific Integrity and Professional Ethics Policy (\*2)  
(\*2) [https://www.jpгу.org/wp-content/uploads/2020/07/jpgu\\_rinrikisoku.pdf](https://www.jpгу.org/wp-content/uploads/2020/07/jpgu_rinrikisoku.pdf)

JpGU meeting attendees are required to provide their correct professional name, affiliation and email or telephone number when registering to participate.

If you witness or experience any problematic behavior during the meeting, please contact the main office (room number 205) or meeting staff.

If you notice any non-urgent issues during the conference, please fill out the designated form (to be open later).

When registering for the meeting either online or onsite, you must agree to abide by the JpGU Meetings and Events Code of Conduct.

This Code of Conduct is a translation of the original Japanese and in the case of any dispute the Japanese version will take precedence.

The meetings Code of Conduct published by the American Geophysical Union was used as a template for preparing this JpGU Code of Conduct.