JpGU Meeting 2022
The 1st Online Meeting Tutorial and Q&A Webinar Session

JANUARY 27, 2022
KOJI WADA (CHIBA INSTITUTE OF TECHNOLOGY),
CHAIR OF THE MEETING ORGANIZING COMMITTEE
JpGU2022 Meeting Website

https://www.jpgu.org/meeting_e2022/
https://www.jpgu.org/meeting_j2022/
Meeting Outline

**Local site**
Computers in the presentation room will be connected to Zoom and the computer screen will be projected on a projector.

- **Zoom manager**
- **Chairperson**
- **Audience**
  - Audience will ask questions from the microphone in the presentation room.

**Poster Presentation Hall**

- Local poster presentations will not be connected to Zoom, but posters can be uploaded online for later discussion.

**Online**

- **Participant**
- **Chairperson**
- **Presenter**

A poster presenter can discuss in the online poster.
Period and Venue

Hybrid phase: 22 May (Sun) – 27 May (Fri)
- Oral sessions via Zoom live webcast that can be attended at the venue or online
- On-site poster presentation (no online broadcast)

Online Poster Session phase: 29 May (Sun) - 2 June (Thu), 3 June (Fri) (extended by one day)
- Presentation and discussion of posters using the Zoom breakout room online.

On-site venue: MAKUHARI MESSE, Chiba
- International Conference Hall: 22 May (Sun) – 27 May (Fri)
  - Oral session rooms. CH is a rest/viewing space. On the last day only, CH will be used as a poster display area and IC will be used as a rest/viewing area.
  - International Exhibition Hall: 22 May (Sun) – 26 May (Fri)
    - Poster display + rest/viewing space + exhibition booths + special session setting (two spaces)
- Tokyo Bay Makuhari Hall will not be used.
- Each room will be filled to capacity (about 50% of the normal capacity, no standing). When the number of participants reaches the maximum, participants will be able to access the Internet from a separate viewing space.
Online Platform: Meeting portal site “Confit”

- **Meeting website**
- **Log-in Confit**
- **Top page of Confit**
- **Image of the 2021 Meeting**

**Links**
- Manuals
- Q & A
- Planning Career Consultation
- Rest Area
- High School Student Presentations
- Exhibit Site
- On-demand streaming
- ...

Each presentation space and exhibit page. Abstracts and poster materials are shown and can be discussed.

Expected to improve e-poster posting system, etc.

Useful function:

Timetable (Oral, Poster Core Time) with Zoom link.
Oral presentation

Oral sessions will be held in 18 rooms (channels) simultaneously according to the schedule.

In principle, live presentations will be made on site or online via Zoom. Live playback of prerecorded videos is also possible.

- The presenter and chairperson can attend/present either onsite or online (free choice).
- All sessions will be assigned a room at the local venue.
- A dedicated PC for presentation will be set up in the on-site room, and local speakers are requested to install the presentation materials on the PC before presenting. In addition, there will be a PC for the chairperson, a microphone stand for questions, and a camera to capture the image of the room.
- Part-time staff will be assigned to each room (e.g., room attendant, PC operator).
- Zoom hosting will be done intensively in a separate room.

Special session settings will be set up in the exhibition hall (2 spaces).

No standing is allowed in the room. If the rooms are full (we are setting the capacity limit to 50% of normal limit for safety), we will set up a separate viewing space where you can access the network via WiFi, etc., to view the oral sessions.

To enter the room from online, click on the Zoom link of Confit Login -> Timetable -> Session.
The scheduled slot allocation for oral sessions in Hybrid phase

As of 14 Dec. (the final allocation will vary slightly depending on the number of submissions)

<table>
<thead>
<tr>
<th>Time</th>
<th>AM1</th>
<th>AM2</th>
<th>Lunchtime</th>
<th>PM1</th>
<th>PM2</th>
<th>PM3</th>
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</thead>
<tbody>
<tr>
<td>9:00~</td>
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<td>13:45</td>
<td>15:15</td>
<td>17:00</td>
<td>18:45</td>
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</table>

- In principle, oral presentations are conducted in AM1, AM2, PM1, PM2
- PM3 is the local poster core time.
Scene at a session room

- Presenter
- Chairperson
- Questioner
- Audience
- Room staff (Part-time student)
- Presenter mic.
- Chairperson mic.
- Questioner mic.
- Presentation PC
- Chairperson PC
- Room staff PC

Examples of camera images provided online.

- Do not connect ZOOM in the room!
- Speakers at the local venue should use the provided microphone when giving a talk!
Poster presentation

All poster presentations are required to upload poster materials online (Confit).

- The poster materials should be "e-poster" or "on-demand video", and if it is unavoidable, please upload "additional presentation materials". It is acceptable to use the same materials as those displayed at the on-site presentation (A0 poster images and slide images can be displayed).
- The materials can be replaced during the presentation period.
- You can view the poster online and ask questions using the comment function throughout the presentation period.

You can optionally make a presentation at the site (22 – 27 May) or at the online poster session (29 May – 3 June).

On-site poster presentation
- Displayed at the poster room
- Core time is during PM3 (17:15-18:45 JST). In principle, the core time is set on the same day as the oral session.
- In order to avoid congestion, please make use of the time other than PM3.
- There will be no online broadcast.

Online Poster Session
- Poster presentation and discussion using Zoom breakout room. Zoom will be provided for each session.
- The core time for posters will be 2 hours from 11:00 to 13:00 JST each day. Core time will be held in the AM slot (9:00-11:00) or PM slot (16:00-18:00) only for some joint sessions that have been requested to take into account the time difference.
- At the beginning of the poster core time of each session, the chairperson will announce the start of the session and ask the participants to give a flash talk using the Confit session page. If there are too many posters, the chairperson can simply introduce each poster.
On-site Poster schedule during Hybrid phase

JpGU 2022 On-site Poster Session schedule for hybrid phase (May 22-27)

<table>
<thead>
<tr>
<th>May 22 (TUE)</th>
<th>May 23 (WED)</th>
<th>May 24 (THU)</th>
<th>May 25 (FRI)</th>
<th>May 26 (SAT)</th>
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</tbody>
</table>

POSTER CONTENT

- Title
- Authors
- Institution
- Abstract
- Poster Presentation

May 22 (TUE) | May 23 (WED) | May 24 (THU) | May 25 (FRI) | May 26 (SAT) | May 27 (SUN)
Poster Core time schedule during the Online Poster Session phase

<table>
<thead>
<tr>
<th></th>
<th>April 29 (Mon)</th>
<th>April 30 (Tues)</th>
<th>May 1 (Wed)</th>
<th>May 1 (Wed)</th>
<th>May 2 (Thurs)</th>
<th>May 3 (Fri)</th>
<th>May 4 (Sat)</th>
<th>May 5 (Sun)</th>
<th>May 6 (Mon)</th>
<th>May 7 (Tues)</th>
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<tbody>
<tr>
<td><strong>AM</strong></td>
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<td><strong>PM</strong></td>
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<td><strong>Evening</strong></td>
<td>5:00pm - 7:00pm</td>
<td>5:00pm - 7:00pm</td>
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</table>

**Poster Core Time:** 11:00am - 1:00pm

**April 29:** 9:00am - 11:00am

**May 1:** 9:00am - 11:00am
Fees

Submission fee (same as 2021):

- Early Bird: 6,600 JPY per submission (until 23:59, 3 Feb.)
- Regular: 8,800 JPY per submission (until 17:00, 17 Feb.)

Meeting registration fee

- There is no distinction between on-site and online registration, as the meeting will be held in a hybrid format at Makuhari Messe. The registration fee is almost the same as the early registration fee for the 2019 meeting, which was held on-site.

<table>
<thead>
<tr>
<th>Meeting registration fee</th>
<th>Member discount rate (applies also to AGU, AOGS, EGU members)</th>
<th>Standard rate (no discount)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular</td>
<td>22,000 JPY</td>
<td>33,000 JPY</td>
</tr>
<tr>
<td>K-12 Teachers</td>
<td>11,000 JPY</td>
<td>16,500 JPY</td>
</tr>
<tr>
<td>Graduate Students</td>
<td>11,000 JPY</td>
<td>16,500 JPY</td>
</tr>
<tr>
<td>Seniors (JpGU Members only)*</td>
<td>11,000 JPY</td>
<td>-</td>
</tr>
<tr>
<td>Up to Undergraduate Students</td>
<td>Free</td>
<td></td>
</tr>
</tbody>
</table>
- Even if you pay the annual membership fee, it's better to participate as a regular member!
- Note that the classification at the time of submission will be carried over to the meeting registration as is (cannot be switched)!

### Meeting registration fee (discount rate)
*Conveners who will newly obtain a JpGU ID and propose a session for JpGU 2022 are required to pay the annual membership fee for 2 years (2021 and 2022).
*All costs mentioned in the chart are charged only for those who become members in Oct - Dec.
If you already are a member and has paid the 2021 annual due, you will not be double charged the 2021 membership fee.

### Meeting registration fee (NO discount)
*The duration of this ID is a year. The ID will be invalid after the meeting and you will not be able to access to the members system.
You will also not be able to generate receipts from the system and view your meeting participation history.

### Meeting registration fee (discount rate)
*The ID for AOGS and EGU members will expire after the meeting.
We will check the membership status of the AGU members after the meeting. If your AGU membership is up to date, you can continue keeping you JpGU ID.
*Please note that the procedure to obtain an ID is different depending on which Union you belong to. Please refer to the website for details.
How to attend the meeting

Registration is scheduled to begin in late March.

You will be asked to log in to the meeting portal “Confit” after you have registered for the meeting.

Please note that there may be a time lag of up to one day to be able to log in to the meeting portal after you complete your registration. Please register for the meeting as soon as possible.

If you are a presenter, please pay attention to the registration deadline which will be announced separately.

For those who will attend the meeting on-site, please be sure to complete the meeting registration at least one day before you arrive at the meeting site and bring the e-ticket. Registration cannot be made at the local venue.
COVID-19 safety protocols

In addition to cooperating with the venue to ensure thorough disinfection and ventilation, we would like to ask for the cooperation of all visitors in the following ways.

◦ It is recommended that you have been vaccinated.

◦ Please take your temperature beforehand and refrain from coming if you have a fever or feel ill.

◦ Your temperature will be checked at the registration desk. If you are found to have a fever, we regret to inform you that you will not be admitted. Please leave on the spot and participate online.

◦ Temperature will also be taken at each entrance of the venue. If you are found to have a fever, you will not be admitted to the venue, but will be asked to go to the re-testing area by yourself. If fever is still detected, you will be asked to leave the venue.

◦ For admission control, barcodes will be printed on the nametags issued at the registration desk, which will be read by a barcode reader at each entrance to the venue. In addition, please use COCOA or other applications.

◦ Please wear a mask (non-woven cloth recommended) in the venue, including during presentations.

◦ Please eat or drink silently in the venue. We plan to set up a special corner for eating and drinking, but the number of seats is limited. So please use nearby restaurants for lunch.
Possibility of moving to a fully online format

As the outlook for the new coronavirus infection situation is still uncertain, we may be forced to make a difficult decision whether or not to move to a fully online session. In such circumstance, we will make a comprehensive judgment respecting decisions by the national and local authorities including the declaration of a state of emergency and other factors.

In the event we move fully online, onsite poster sessions will not be held. However, all other oral sessions and online poster sessions will be held online with the same schedule and program.

If the decision is made to hold the meeting fully online before the start of registration in late March, the meeting registration fee will be revised and announced based on the cancellation of the local venue. If the decision is made to hold the meeting fully online after the start of registration, the registration fee will remain the same as it was at the beginning, taking into account the preparations and the meeting system implementation. Please note that no refunds will be made.
Notes on Submission

Please check the submission rules, etc., and log in to the member page to submit your article.

The final deadline for submissions is Thursday, February 17, 17:00 JST.

You have two choices of presentation format: "Oral or Poster" and "Poster".
- Presentation format for the "Oral or Poster" option will be assigned by the session convener.

When you submit your paper, we will ask you whether you wish to make a poster presentation at the local venue or not. Please note that the poster board will be prepared based on the number of requests, so only those who have requested in advance and have been accepted as poster presenters will be able to give on-site poster presentations.
- Please note that even if you wish to make an oral presentation, your presentation may be accepted as a poster presentation. Regardless of the type of presentation you wish to make at the time of submission, if you are not sure, we recommend that you select "I wish to make a poster presentation at the site.".
Prerequisite for approval as a formal presentation

Please take note of the presentations by graduating students.

Oral presentation:
- The contributor (first author) must have paid the meeting registration fee.
- The presenter must make a live presentation during the oral session. Presentation materials such as pre-recorded videos may be played and webcast during the session (regardless of the player or the method of playback). If you wish to present your work using the pre-recorded materials, please notify the session conveners in advance.
- In principle, the presenter must be the contributor, and the presentation is considered to be made if it is given live or the pre-recorded video by the contributor himself/herself was played. However, in case of unavoidable circumstances, the original presenter can designate a substitute presenter from one of the co-authors to give a presentation. The presentations is then considered to be made by the designated substitute.
- Please note that if you are not able to present at all during a session due to network problems, etc., your presentation will not be considered as formally presented. Please check your internet connection in advance.

Poster presentation:
- The contributor (first author) must have paid the meeting registration fee.
- **Contributors must upload** poster materials in their own presentation space on the meeting portal site (Confit).
- Poster presentation materials should be in the form of an e-poster or on-demand video. If there are unavoidable circumstances such as the registration deadline for presenters has passed, you may upload your poster as "Additional Presentation Materials", but do not delete the additional presentation materials after the poster presentation.
- Please note that only presenting a poster in the core time on site or in the online poster session is not sufficient to be formally approved as presented. At least one poster presentation material must be uploaded on the meeting portal site (Confit).
Guidelines for handling presentation materials at JpGU meetings (excerpt)

Notes for viewers and participants
- Participants must not save all or part of the oral or poster presentations made by others as digital information without permission. (e.g., screen shot of the presentation screen, screen recording, sound recording, etc.)
- If downloading of the abstracts, program list, etc. is permitted, it should be limited to personal storage and use.

Notes for presenters
- The copyright of slides and other materials used in presentations at all formats of meetings belongs to the presenter. (On the other hand, the copyright of the abstracts belongs to JpGU.)
- The presenter agrees that the Japan Geoscience Union may store his/her presentation as digital information. (The JpGU office will record the Zoom sessions only for the record. It will not be distributed on demand except in special cases.)

Others
- All the meeting participants are required to comply with research ethics regarding the handling of materials presented by others. All the meeting participants must understand and agree to the above conditions before participating in the meeting.
- Photographing, recording, or videotaping of oral and poster presentations, and other special lectures during the on-site meeting is prohibited without the permission of the Japan Geoscience Union.
# Upcoming schedule

<table>
<thead>
<tr>
<th>Year</th>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021</td>
<td><strong>OCT 1 (FRI)</strong> Session proposal opens (2PM)</td>
<td>1 (FRI)</td>
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<tr>
<td></td>
<td><strong>NOV 2 (TUE)</strong> Session proposal closes (5PM)</td>
<td>2 (TUE)</td>
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<td></td>
<td><strong>DEC 10 (FRI)</strong> Session list release</td>
<td>10 (FRI)</td>
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<td></td>
<td><strong>DEC 14 (TUE)</strong> Session schedule-at-a-glance release</td>
<td>14 (TUE)</td>
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<tr>
<td>2022</td>
<td><strong>JAN 12 (WED)</strong> Abstract submission starts (2PM JST)</td>
<td>12 (WED)</td>
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<td><strong>FEB 3 (THU)</strong> Early abstract submission deadline (11:59PM JST)</td>
<td>3 (THU)</td>
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<td><strong>FEB 17 (THU)</strong> Final abstract submission deadline (5PM JST)</td>
<td>17 (THU)</td>
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<td><strong>MAR 22 (TUE)</strong> Notification of abstract acceptance</td>
<td>22 (TUE)</td>
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<td><strong>MAR 24 (THU)</strong> Scientific program release</td>
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<td>End of March Registration opens</td>
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<td><strong>Early APR</strong> Presenter registration deadline</td>
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<td><strong>MAY 13 (FRI)</strong> Abstract PDF release</td>
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<td><strong>MAY 22 (SUN) - MAY 27 (FRI)</strong> JpGU 2022 Hybrid phase</td>
<td>22 (SUN) - 27 (FRI)</td>
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<td></td>
<td><strong>MAY 29 (SUN) - JUNE 2 (THU)</strong> JpGU 2022 Online poster session phase</td>
<td>29 (SUN) - 2 (THU)</td>
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Public sessions

Oral presentation: May 22 (Sun). Online Poster Core Time will be held on Sunday, May 29.

Please register from the designated form for public session participants (to be opened in April).
For Students

Outstanding Student Presentation Award (OSPA)
- Students who wish to enter the prize must submit their papers during the submission period, as it is a prerequisite for being a contributor.
- Details of the entry method and timing will be announced as soon as they are determined.

Student travel expense subsidy
- We are planning to implement this system.
- Details will be announced as soon as they are determined.

Part-time job
- We are planning to recruit part-time workers at the venue. There is no plan to recruit online jobs.
- The details will be announced through e-mail news and the meeting website.
Events

Various events are planned.

- Lunch breaks during the hybrid period, around core time during the online period, etc.

Awards ceremony
- It will be held on Sunday, May 22 at the slot PM3 at the local venue, with a Zoom online broadcast.

Lunchtime Special Lectures
- We are discussing how to hold the event, including on-site/online. In the case of on-site, we plan to hold it as a lunchtime event.

Introduction to Geology Outcrops at JpGU2022
- This event is co-organized with Geological Society of Japan and will be held online (scheduled for the afternoon of Sunday, May 29).
- We will bring various outcrop photos and explain their scientific meanings via Zoom, and ask questions and comments from participants, and all participants will enjoy the event. Students and researchers of geology as well as those who do not know much about geology are welcome to introduce and ask questions.
- We will let you know how to participate as soon as it is decided, so please prepare your favorite outcrop photos!

Training course (JpGU Super Lessons)
- We are planning to hold the Super Lessons again this year, which was very popular at the 2021 meeting.
- We will inform you of the lecturer, contents, and how to participate as soon as it is decided.

We will also be setting up an online exchange forum (oVice, etc.).
Japan Geoscience Union Meeting 2022

Hybrid (in-person & online): May 22 - 27, 2022
Online Poster Session: May 29 - June 3, 2022
On-site: MAKUHARI MESSE, Chiba, Japan

Your understanding and cooperation would be greatly appreciated!
We're looking forward to your abstract submissions!
Exhibition

At least 30 exhibition booths will be available in the exhibition hall.
- On the last day of the hybrid period, the exhibition hall will not be available and the booths in the exhibition hall will be removed.

There is no limit to the number of online exhibits.

We plan to start accepting applications in March.

Details on how to exhibit will be posted on the meeting website.