

## Introducing Discussion Forum Sessions (DFS)

4 May 2020

Meeting Organizing Committee & Program Committee

### What are DFS?

We will allocate time slots in the mornings during the virtual meeting in the hope that each Session may utilize this opportunity to discuss scientific results and interact with each other in real time, in addition to all the online presentations (iPosters) of regular Sessions.

Applicable Sessions: All the Sessions except for Union and Public Sessions.

Participants: All meeting registrants.

### How to run DFS

1. We will call for proposals to host DFS according to the time slots already assigned to sessions (including poster-only sessions) as announced in the provisional Meeting Program (13 March).
2. The duration of the DFS will be either 45 minutes for Sessions with one time slot (90 minutes) or 90 minutes for Sessions with more than one time slots.
3. We request that DFS are organized within the morning timeframe (3 hours maximum per day) and follow the provisional Meeting Program. The Program Committee will consider requests for DFS and work with you to coordinate a suitable schedule using the same day of the week that has already been announced in the Meeting Program (see Fig. 1 for an example).
4. DFS will employ the Zoom platform and Zoom accounts will be provided by the meeting organizer.
5. The Session Conveners are free to plan the contents and organization of the DFS for their sessions. Some suggestions of possible contents are given below:
  - (a) Sharing the scope of Session
  - (b) Introduction of Session presentations and flash talks (such as short talks by students/early career researchers).
  - (c) Introduction of “hot topics” (for example by invited speakers)
  - (d) Panel discussion of science and/or technology issues, impacts, or future visions
  - (e) Q&A forum with browsing participants
6. We ask DFS conveners to kindly cooperate by providing us with feedback concerning your DFS experiences via our post-meeting survey (the results will be made open).

